

## NOTICE OF MEETING

# JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

**Tuesday, 31st January, 2017, 8.00 pm - The Londesborough Room,  
Alexandra Palace Way, Wood Green, London N22**

**PLEASE NOTE THE LATER START TIME OF 8.00PM.**

**ALL MEMBERS ARE INVITED TO ATTEND A LICENSING & EVENTS IN ALEXANDRA PARK  
PUBLIC INFORMATION SESSION BETWEEN 6.30-8PM IN THE LONDESBOROUGH ROOM**

### **Statutory Advisory Committee Members:**

Councillors James Patterson, Clare Bull, Viv Ross, Adam Jogee, Mark Blake, Stephen Mann, Stuart McNamara and Charles Wright

Jane Hutchinson (Alexandra Residents Association), Ken Ranson (Bounds Green & District Residents Association), Duncan Neill (Muswell Hill & Fortis Green Association), Kevin Stanfield (Palace Gates Residents Association), Elizabeth Richardson (Palace View Residents Association), David Frith (The Rookfield Association), Jason Beazley (Three Avenues Residents Association), and Jim Jenks (Warner Estate Residents Association)

### **Consultative Committee Members:**

Councillors Joanna Christophides, Tim Gallagher, Jennifer Mann, Liz McShane, Anne Stennett and Bob Hare

Gordon Hutchinson (Chair) (Friends of Finsbury Park), John Wilkinson (Alexandra Palace Allotments Association), Hugh Macpherson (Alexandra Palace Organ Appeal), John Thompson (Alexandra Palace Television Group), Dermot Barnes (Alexandra Residents Association), Colin Marr (Alexandra Park & Palace Conservation Area Advisory Committee), Jonathan Smith (Campsbourne School), Nigel Willmott (Friends of the Alexandra Palace Theatre), David Cole (Heartlands Primary School), Rachael Macdonald (Hornsey Historical Society), Vacancy (Muswell Hill & Fortis Green Association), John Boshier (Muswell Hill Metro Group), Val Paley (Palace View Residents Association), Frances Hargrove (St Mary's CE Primary School) and Richard Hudson (Warner Estate Residents Association)

## **1. FILMING AT MEETINGS**

Please note this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The Chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual, or may lead to the breach of a legal obligation by the Council.

## **2. APOLOGIES FOR ABSENCE**

## **3. DECLARATIONS OF INTEREST**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

## **4. URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business. (Late items of urgent business will be considered under the agenda item where they appear. New items of urgent business will be dealt with under item 10 below).

## **5. MINUTES (PAGES 1 - 12)**

- i. To approve the minutes of the Joint Statutory Advisory and Consultative Committee held on 22 November 2016.
- ii. To note the informal note of the inquorate Alexandra Palace and Park Board held on 6 December 2016.
- iii. To note the minutes of the Alexandra Palace and Park Board held on 19 December 2016.

## **6. MEMBERSHIPS**

To note the change of representative for the Alexandra Palace Allotments Association – Jenny Bourne-Taylor to be replaced with John Wilkinson.

## **7. CHIEF EXECUTIVE OFFICER'S REPORT (PAGES 13 - 22)**

This report provides information to the Statutory Advisory and Consultative Committees on planning and policy issues in relation to Alexandra Park and Palace. It also provides additional information on the events programme and a range of activities of the Charitable Trust.

## **8. NON-VOTING BOARD MEMBERS FEEDBACK**

## **9. ITEMS RAISED BY INTERESTED GROUPS**

## **10. NEW ITEMS OF URGENT BUSINESS**

To consider any items admitted at item 4 above.

## **11. DATES OF FUTURE MEETINGS**

Tuesday 11 April 2017

Provisional dates for 2017-18: *to be agreed at March Full Council meeting*

Tuesday 27 June 2017

Tuesday 3 October 2017

Tuesday 23 Jan 2018

Felicity Foley  
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Bernie Ryan  
Assistant Director – Corporate Governance and Monitoring Officer  
River Park House, 225 High Road, Wood Green, N22 8HQ  
23 January 2017

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**MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE HELD ON TUESDAY, 22ND NOVEMBER, 2016**

**PRESENT:**

**Statutory Advisory Committee**

Councillors Adam Jogee, Mark Blake, Stephen Mann and Charles Wright

Jane Hutchinson (Alexandra Residents Association), Elizabeth Richardson (Palace View Residents Association), Jason Beazley (Three Avenues Residents Association) and Jim Jenks (Warner Estate Residents Association).

**Consultative Committee Members**

Councillors Tim Gallagher, Boc Hare, Liz McShane and Ann Stennett

Dermot Barnes (Alexandra Residents Association), Colin Marr (Alexandra Park & Palace Conservation Area Advisory Committee), Nigel Willmott (Friends of Alexandra Palace Theatre), Rachael Macdonald (Hornsey Historical Society), John Boshier (Muswell Hill Metro Group), Val Paley (Palace View Residents Association) and Richard Hudson (Warner Estate Residents Association).

**19. FILMING AT MEETINGS**

Noted.

**20. APOLOGIES FOR ABSENCE**

Apologies for absence were received from David Frith, and Councillors C Bull, Christophides, Patterson and McNamara.

Apologies for lateness were received from Councillors M Blake and Jogee.

**21. DECLARATIONS OF INTEREST**

None.

**22. URGENT BUSINESS**

None.

**23. MINUTES**

Joint Statutory Advisory Committee and Consultative Committee

30 June 2016

**RESOLVED that the minutes of the meeting be approved as a correct record.**

29 September 2016

**RESOLVED that the minutes of the meeting be approved as a correct record, subject to the following addition:**

- **That there were concerns over the loss of the W3 bus service when the Park was closed for events.**

Alexandra Palace and Park Board

29 September 2016

**RESOLVED that the minutes of the meeting be noted.**

**24. CHIEF EXECUTIVE'S UPDATE**

Louise Stewart, Chief Executive, Alexandra Park and Palace, introduced the report as set out.

NOTED:

- a. Strategic Vision  
Consultants had been appointed to work with Alexandra Park and Palace Charitable Trust to develop the Strategic Vision - BOP Consulting, working with Grant Associates (Landscape Architects) and Fielden Clegg Bradley Studios (Architects). It was anticipated that the Strategic Vision would be completed in May next year.
- b. East Wing Restoration  
The project was now between the enabling phase and construction phase. The construction design packages had been taken to market, and further updates would be provided at a later date.

In regard to the fabric of the East Wing, the principle was not to lose the essence of the building, however it would not be cost-effective to carry out restoration works on large areas, so small repairs would be carried out instead. The discovery of extra asbestos had been significantly challenging.

- c. Fundraising  
Some members expressed interest in meeting with the new Head of Fundraising, as there was not a 'Friends' group for the BBC Studios. Members were informed that James Atkinson would be attending future Board meetings, and so there would be opportunity to meet with him then.

Donations had been made by the public, ranging from £25 to £900, however there was a focus on targeting larger donations, particularly in relation to the studios.

A Member requested an update on progress towards the fundraising target.

d. West Yard Storage project

The area previously identified as function space would now be used as office space – without a roof terrace it would be difficult to sell as function space, and so it made more sense to use the multifunctional area as office space. The project would be balanced with the East Wing Restoration so as not to incur any fees for outside storage.

Planning application had not yet been submitted, but it was anticipated that this would be done in early 2017.

e. Premises licence application

In response to a question, Louise Stewart explained that the premises licence application covering events in the Park had not yet been submitted, as she felt that more information could be provided on the likely nature of events in the park.

f. Fireworks

The fireworks had been a success, with no reports of crime and disorder made. There were some learning points – some people had been caught out by the lack of access (despite the signage), and ‘over-zealous’ security staff, although this had been corrected on the night. Set up and take down of the event could have been quicker, however it was good overall.

Members of the Committee reported back on a number of issues – a lack of access for dog walkers, the W3 bus had been rerouted 2 hours earlier than specified on the signage and further signage was needed for the road re-routing. There was positive feedback in that the marshalling had improved, as had the laying of the trackway in the park.

g. Park road closures

Members expressed concern over the disruption caused by closures of the road to W3 users over a wide area, particularly as TfL’s notification processes are poor, and asked that the benefits of closure clearly outweigh the disruption (possibly not the case for the Classic Car show).

**RESOLVED that the contents of the report be noted.**

**25. ITEMS RAISED BY INTERESTED GROUPS**

None.

**26. NON-VOTING BOARD MEMBERS FEEDBACK**

Nigel Willmott provided a short update on the last Alexandra Palace and Park Board meeting.

**27. NEW ITEMS OF URGENT BUSINESS**

None.

**28. DATES OF FUTURE MEETINGS**

Noted.

CHAIR: Gordon Hutchinson

Signed by Chair .....

Date .....



## MINUTES OF THE MEETING OF THE ALEXANDRA PALACE AND PARK BOARD HELD ON TUESDAY, 6TH DECEMBER, 2016, 19:30

*\*Clerk's note – The meeting was not Quorate as there were only two voting Members present. It was agreed that the meeting of the Board would continue informally to review some of the reports contained in the agenda pack for discussion. However, the Board would be unable to take any decisions.\**

### PRESENT:

**Councillors: Joanna Christophides (Chair), Tim Gallagher (Vice-Chair), Gordon Hutchinson (Non-voting), Colin Marr (Non-voting) and Nigel Willmott (Non-voting)**

### 31. FILMING AT MEETINGS

The Chair referred those present to Agenda Item 1 as shown on the agenda in respect of filming at this meeting and asked that those present reviewed and noted the information contained therein.

### 32. APOLOGIES FOR ABSENCE

Apologies for Absence were noted from Cllr McShane, Cllr Mann & Cllr Hare.

Apologies for Absence were also noted from Cllr Wright.

### 33. URGENT BUSINESS

No items of Urgent Business were received.

### 34. DECLARATIONS OF INTERESTS

No Declarations of Interest were received.

### 35. QUESTIONS, DEPUTATIONS OR PETITIONS

No Questions, Deputations or Petitions were received.

### 36. MEMBERSHIPS

The Board noted the appointment of Cllr Jennifer Mann to the Alexandra Palace and Park Board, as approved by Full Council on 21 November 2016.

The Board noted that it would need to defer the appointment of a member of the Alexandra Palace & Park Board to the vacancy on FRAC and APTL. **Action: Clerk.**

### 37. MINUTES

The Minutes of the APPB held on 19<sup>th</sup> July 2016 and 29 September 2016 were deferred to the next meeting of the Board. **Action: Clerk.**

The Minutes of the Joint Statutory Alexandra Park and Palace Advisory Committee and Consultative Committee held on 30 June 2016 and 29 September 2016 were also deferred to the next meeting of the Board. **Action: Clerk.**

NOTED that there was a typographical error on page 9 of the agenda pack: Gordon Hutchinson should be listed as the Chair of the Friends of Alexandra Park (not Finsbury Park).

### **38. CHIEF EXECUTIVE OFFICER'S REPORT**

The Board received a report from the Chief Executive Officer which provided an update on current issues and projects at Alexandra Park and Palace. The Board noted the information contained in the report.

### **39. TRUST FINANCIAL RESULTS**

The Board received a report from Dorota Dominiczak, Director of Finance & Resources, Alexandra Park & Palace which set out the results for Alexandra Park and Palace Charitable Trust for 6 months to 30/09/2016. The Board noted the performance of the Trust.

There were no major variances to report. In terms of unrestricted funds, £1.3m of 2015/16 Gift Aid had been transferred from the trading company to the Trust as budgeted. The Board were also advised that the current forecast of 2016-17 trading profit was £448,000 under budget. The Director of Finance & Resources advised that a compromise had been agreed with LBH and that half of the funding gap would be met from LBH and half would have to be found by APP.

In response to a question on why the Great Hall and West Hall would be closed for 3 weeks, the Board was advised that this was to enable piling works for the West Yard storage project.

### **40. EAST WING RESTORATION UPDATE**

The Board received a report from Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace which provided an update on the East Wing Restoration Project. The report was included in the second dispatch agenda pack at pages 1-7. The Board noted the contents of the report.

The overall RAG Status of the project was still red due to the delays for delivery of Stage 4 Design Information which was 15 weeks delayed and the knock-on effect this had on the issuing of tender information and the submission of costings from sub-contractors. In response to a request for clarification on the cause of the delays, the Board was advised that the architect and team were under resourced and that this

only came to light during Stage 4 Design. Discussions were ongoing with the principle partner.

**41. FRIENDS OF THE THEATRE CONSTITUTION**

The report seeking Board approval of amendments to the constitution of the Friends of the Alexandra Palace Theatre was deferred until the next meeting of the Board.  
**Action: Clerk**

No comments were noted in relation to the proposed amendments to the constitution of the Friends of the Alexandra Palace Theatre.

**42. BOARD WORK PROGRAMME**

Noted.

**43. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

None.

**44. FUTURE MEETINGS**

Noted.

**45. EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED**

That the press and public be excluded from the remainder of the meeting as the items contained exempt information, as defined under Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

**46. MINUTES**

The exempt minutes of the Alexandra Palace and Park Board held on 19 July 2016 and 29 September 2016 were deferred. **Action: Clerk**

The Board noted the Terms of Reference for the Development Working Group, which were tabled.

**47. EXEMPT VERBAL UPDATE ON EAST WING PROJECT STAGE 2 CONTRACT AWARD**

Noted the verbal update in relation to the East Wing Project Stage 2 Contract Award.

**48. EXEMPT CHIEF EXECUTIVE REPORT**

Received the exempt Chief Executive Officers report.

**49. REPORTS OF FRAC AND APTL BOARD - FOR NOTING**

Noted the minutes from the Alexandra Palace Trading Company meeting on 22<sup>nd</sup> November and the exempt minutes from the FRAC meeting on 22<sup>nd</sup> November.

Received the following exempt reports from the Finance, Risk & Audit Committee (FRAC):

- a. Exempt Ticketing Service Contract
- b. Exempt Procurement of Auditors
- c. Exempt Development Board proposals
- d. Exempt H&S Policy
- e. Exempt Annual Policy Review Schedule

FRAC reports and the exempt minutes from the Alexandra Palace Trading Company meeting on 22<sup>nd</sup> November and the exempt minutes from the FRAC meeting on 22<sup>nd</sup> November to be deferred to the next meeting. **Action: Clerk.**

**50. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

Received the Partnership Agreement for the BBC and Alexandra Park and Palace Charitable Trust.

CHAIR: Councillor Joanna Christophides

Signed by Chair .....

Date .....

## **MINUTES OF THE MEETING OF THE ALEXANDRA PALACE AND PARK BOARD HELD ON MONDAY, 19TH DECEMBER, 2016**

### **PRESENT:**

**Councillors: Bob Hare, Liz McShane, Anne Stennett and Charles Wright**

**Observer: Councillor Charles Wright**

#### **51. FILMING AT MEETINGS**

Noted.

#### **52. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Gordon Hutchinson, and Councillors Christophides, Gallagher and J Mann.

Councillor Stennett chaired the meeting in the absence of the Chair and Vice-Chair.

#### **53. URGENT BUSINESS**

It being a special meeting under Part 4, Section B, Paragraph 17 of the Council's Constitution no other business was discussed.

#### **54. DECLARATIONS OF INTERESTS**

None.

#### **55. QUESTIONS, DEPUTATIONS OR PETITIONS**

None.

#### **56. MEMBERSHIPS**

**RESOLVED that**

- i. Councillor Jennifer Mann be appointed to the vacancy on FRAC and APTL; and**
- i. Councillor Jennifer Mann be appointed as the substitute member to the APPCT East Wing Project Programme Board.**

#### **57. MINUTES**

**RESOLVED that**

- i. **The minutes of the Alexandra Palace and Park Board meetings held on 19 July 2016 and 29 September 2016 be approved as a correct record of the meeting; and**
- ii. **The minutes of the Joint Statutory Alexandra Palace and Park Advisory Committee and Consultative Committee held on 30 June 2016 and 29 September 2016 be noted.**

**58. FRIENDS OF THE THEATRE CONSTITUTION**

**RESOLVED that the amendments to the Friends of Alexandra Palace Theatre constitution document be approved.**

**59. FUTURE MEETINGS**

NOTED the dates of future meetings.

Members requested that the date of the next meeting (14 February) be moved.

**60. EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED that the press and public be excluded for the remainder of the meeting as items 11 & 12 contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 – information relating to the business or financial affairs of any particular person (including the authority holding that information).**

**61. MINUTES**

**RESOLVED that the exempt minutes of the Alexandra Palace and Park Board held on 19 July 2016 and 29 September 2016 be approved as a correct record of the proceedings.**

**62. FINANCE, RESOURCES AND AUDIT COMMITTEE - 22 NOVEMBER 2016**

- i. **RESOLVED to note the minutes of the FRAC meeting held on 22 November 2016.**

- ii. **Procurement of Auditors**

**RESOLVED that the decision to award of contract for audit services to the successful bidder of tender competition be approved.**

- iii. **Development Working Group**

**RESOLVED that**

- A. the proposal to establish an Alexandra Park and Palace Charitable Trust (APPCT) Development Working Group be approved;
- B. the terms of reference of the working group, known as the Development Board, be agreed.

**iv. Health and Safety Policy**

**RESOLVED that**

- A. the implementation of the proposed Health and Policy Statement be endorsed and supported;
- B. the Chair of the Trustee Board be authorised to sign this document on behalf of Alexandra Park and Palace Charitable Trust.
- C. the Chief Executive Officer be authorised to sign this document on behalf of Alexandra Palace Trading Ltd;
- D. the proposed schedule for the review and implementation of the Health and Safety Policy be agreed and presented at the next FRAC meeting.

CHAIR: Councillor Anne Stennett

Signed by Chair .....

Date .....

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# Alexandra Palace

## **ALEXANDRA PARK AND PALACE** **JOINT MEETING OF THE STATUTORY ADVISORY AND** **CONSULTATIVE COMMITTEES** **31<sup>st</sup> January 2017**

**Report Title:** Chief Executive's Update

**Report of:** Louise Stewart, Chief Executive, Alexandra Park and Palace Charitable Trust (APPCT)

**Report Authorised by:** Louise Stewart, Chief Executive Officer, Alexandra Park and Palace

**Contact Officer:** Natalie Layton, Executive Assistant, APPCT  
Email: [Natalie.layton@alexandrapalace.com](mailto:Natalie.layton@alexandrapalace.com) , Telephone: 020 8365 4335

**Purpose:**

This report provides information to the Statutory Advisory and Consultative Committees on planning and policy issues in relation to Alexandra Park and Palace. It also provides additional information on the events programme and a range of activities of the Charitable Trust.

**Local Government (Access to Information) Act 1985**

N/A

**1. Recommendations**

1.1 To note the content of the report and advise the Alexandra Park and Palace Board where relevant.

**2. Strategic Vision**

2.1 The Strategic Vision work is underway. The first stage of reviewing previous studies, masterplans and consultation responses has been completed. Findings from stage 1 will now inform stage 2, which focuses on developing the Vision and objectives for the site, proposing projects to develop the Park and Palace to achieve the vision. The team are at the early stages of planning the timing and methods to consult local stakeholders on the proposals.

**3. East Wing Restoration Project**

- 3.1 The Phase 1 - Enabling Works were due to complete in June 2016. This was extended 8 December 2016. During the last few months the Contractor issued a 'Notice of Potential Delay' related to the discovery of asbestos containing material within a wall to BBC Studio zone 7 (Gallery). Further notices have been received for delays related to the discovery of asbestos to the window frames in the BBC Studio south elevation. It was planned to have all asbestos works completed by Christmas but these new finds mean the works ran into January.

Willmott Dixon demolished the East Court Ice Rink Reception/Bunker before Christmas and will start breaking up the East Court floor during January 2017. These are both items that were originally part of the main contract but have been brought forward due to the delays to the Enabling Works, to assist in minimising delays to the overall programme.

Phase 2 - The tenders for the Main Construction works have been received and assessed. These were in excess of the budget agreed for the restoration programme. These costs are now being revised. A revised tender submission is expected at the end of January 2017 and if within the budget then the Trust Board will be asked to consider acceptance later in February. Works could then start on site in March 2017 with a completion by late Spring 2018.

The concept design for the East Court is being progressed by the Architect. This aims to achieve an improved welcome for visitors and a new learning and participation zone.

The final approvals for the Activity Plan have been received and this will now commence in the new year with new staff to deliver it starting early in 2017.

- 3.2 A new Listed Building Consent application for the removal of the sleeper walls in the Theatre was submitted and approved in November 2016. It was only apparent when the sloping timber flooring to the Theatre was removed that a larger proportion of the walls were in a poorer condition than originally envisaged, and the foundation level of the sleeper walls were insufficient for the proposed new level auditorium floor. It became apparent relatively quickly that the original design proposals for the Theatre floor were no longer viable. Whilst the extant permission (HGY/2014/3291) allowed for local sections of sleeper walls to be rebuilt, it was concluded that the extent of demolition required was notably greater and a new design was necessary. As such, a new application was submitted for the removal of the majority of the sleeper walls. The new floor slab is programmed for completion by mid-April 2017.

The Theatre ceiling survey work has concluded showing that there is significantly more damage, poor keying and missing sections than original estimated. This is largely due to the 150 year old structure as well as damage incurred over the years. Proposals are being developed and reviewed with the Heritage Officers.

- 3.3 At the last SAC meeting there was a suggestion of a barometer showing the level of fundraising. The fundraising and marketing team will be putting together a plan for the

year ahead to set out how we communicate and the fundraising campaign will be part of this.

#### **4. West Yard Storage Project**

- 4.1 The earlier Planning Application (no. HGY/2016/1574) and Listed Building Consent (no HGY/2016/1575) was amended to change the previous function space in the new building to ancillary office space. The roof terrace was removed following adverse comments during consultation prior to consideration by the Planning Sub-Committee on 11 July 2016. The amended applications were considered and approved by the Planning Sub Committee on the 16 January 2017. 5 additional objections had been received in addition to comments from the Alexandra Palace CAAC.
- 4.2 Works on the main element of the construction commenced after Christmas following agreement on a Contract Sum and Programme of Works. At the time of writing preparatory works for piling are underway.

#### **5. Commercial Director's Update**

- 5.1 The table below summarises past and confirmed future public events for the 4<sup>th</sup> quarter of 2016 and 1<sup>st</sup> quarter of 2017. All special requirements are discussed in detail at production meetings and at Safety Advisory Group meetings where appropriate. There is additional information provided in the table below.

Event	Event Type	Date (tenancy)	Date (event open)	Special requirements
Vegan Show	Exhibition	06.01.17 - 08.01.17	07.01.17 - 08.01.17	
Life on Mars- a tribute to Bowie	Ice rink event	08.01.17	09.01.17	
Snooker	Sporting	10.01.17 - 24.01.17	15.01.17 - 22.01.17	
Model engineering	Exhibition	18.01.17 - 22.01.17	20.01.17 - 22.01.17	
ping pong	Sporting	25.01.17 - 30.01.17	28.01.17 - 29.01.17	
Excursions	Exhibition	26.01.17 - 28.01.17	28.01.17	
Tool fair	exhibition	30.01.17 - 02.02.17	01.02.17 - 02.02.17	
Two door cinema club	Concert	08.02.17 - 10.02.17	09.02.17 - 10.02.17	
Antiques	Exhibition	11.02.17 - 12.02.17	12.02.17	
Main halls closed	Building work	13.02.17 - 28.02.17	13.02.17 - 28.02.17	
RYA	Exhibition	01.03.17-05.03.17	04.03.17-05.03.17	
MA healthcare	Exhibition	13.03.17-14.03.17	13.03.17-14.03.17	
Underworld	Concert	16.03.17-17.03.17	17.03.17	
London Festival of Railway Modelling	Exhibition	23.03.17-26.03.17	25.03.17-26.03.17	
Woman's Institute Fair	Exhibition	27.03.17-01.04.17	29.03.17-01.04.17	
Crafting At Ally Pally	Exhibition	06.04.17-09.04.17	08.04.17-09.04.17	
Spring Bier Festival	Live	14.04.17	14.04.17	
You Me at Six	Concert	15.04.17-16.04.17	15.04.17	
Cake International	Exhibition	20.04.17-23.04.17	22.04.17-23.04.17	
Country Living	Exhibition	24.04.17-01.05.17	27.04.17-30.04.17	Potential Lambs and chickens on site – Area for Animal welfare to be allocated on site
Deftones	Concert	04.05.17-05.05.17	05.05.17	
The Kooks	Concert	12.05.17-14.05.17	13.05.17	
Phex	Exhibition	15.05.17-18.05.17	17.05.17-18.05.17	
Antiques	Exhibition	20.05.17-21.05.17	21.05.17	
Hornsey 10k Fun Run	Park	21.05.17	21.05.15	
Tattoo Show	Exhibition	25.05.17-28.05.17	27.05.17-28.05.17	
Street Food & Craft Beer Festival	Park	26.05.17-29.05.17	27.05.17-28.05.17	Music on the Beach/Catering Units along the South Terrace and Beach
Fat Freddy's Drop	Concert	02.06.17-03.06.17	03.06.17	
ABTT Theatre Show	Exhibition	04.06.17-08.06.17	07.06.17-08.06.17	

<b>Event</b>	<b>Event Type</b>	<b>Date (tenancy)</b>	<b>Date (event open)</b>	<b>Special requirements</b>
Outdoor film screening	Outdoor south slope	06.06.17-07.06.17	07.06.17	Provisional – detail cannot be provided yet
DRL (Drone) – London	Sport	10.06.17-14.06.17	12.06.17-13.06.17	Drone Racing
Park run	Park	10.06.17-11.06.17	11.06.17	Run in park with 4 course points that will have foam bubbles at each point
Haringey Boxing	Sport	15.05.17-18.05.17	15.05.17-18.05.17	
Street Food & Craft Beer Festival	Park	16.06.17-19.06.17	17.06.17-18.06.17	Music on the Beach/Catering Units along the South Terrace and Beach
Learning & Participation	Community	19.06.17-20.06.17	20.06.17	
The Maccabees	Concert	28.06.17-02.07.17	29.06.17-1.07.17	
Outdoor film screening	South slope	03.07.17- 04.07.17		Provisional – detail cannot be provided yet
Red Bull	Live	06.07.17-10.07.17	09.07.17	The public access road shall be closed between the hours of 12:00 hours (midday) on Friday 7 <sup>th</sup> July to 05:00 hours on Monday 10 <sup>th</sup> July
Street Food Summer Festival	Park	21.07.17-23.07.17	22-23.07.17	Music on the Beach and in the Park, additional activities taking place inside and outside the venue along with street food vendors in the Park

## 5.2 Ice Rink

The programme between Jan- April includes Ice hockey fixtures for junior and senior Haringey teams, a charity hockey event, school private hires, Feb half term holiday week, and an ice hockey referee training camp

## 6. Events update

### 6.1 Park Licence Application

A public information session is taking place prior to the formal SACCC meeting.

It is intended that the license will be submitted to Haringey Licensing Authority immediately after the public information session. The license will lay out the requirement for the maximum threshold for events in the park not covered by the Palaces premises license.

### 6.2 Fireworks feedback

As part of the planning for the 2017 Fireworks event the team will be investigating the delivery of resident parking procedures during this time. Working alongside the Haringey Council highways team and our traffic management contractor, alternative options will be discussed and investigated.

We will also investigate how improvements can be made regarding resident and stakeholder communications. The objective would be to ensure for this and all other events where there is an impact on the park that all residents are well informed in advance so they can make alternative arrangements regarding access.

On Friday 4<sup>th</sup> November the W3 was diverted earlier than was planned. In this instance the venue was not made aware of the earlier diversion of the bus. Moving forward this will be discussed with TFL to ensure where possible that bus diversion times are adhered to and the correct information is shown on the Alexandra Palace website.

The 2017 fireworks event was a great success. Over the 2 days the event was attended by 68,000 people. There were 22 minor medical incidents and zero reported crime.

## 7. Park update

7.1 Go Ape – The junior ropes course is now finished and the reception cabin is 90% complete. The current intention is to open this course in Spring 2017. Construction of the adult course is due to commence soon and is forecast to take up to eight weeks. At the time of writing the delivery date of the large wooden poles is unknown and this date is the key to the rest of the project.

7.2 Commemorative Benches. Further to discussions on this subject last Summer the Committee's comments have been incorporated and a draft decision flow chart has been created see Appendix 1. This flow chart should make the intentions more easily understood.

- 7.3 Park Works: This tree work due to be completed before Christmas has been re-scheduled due to contractor personnel changes. Work to resurface the Lower Road commenced in the new year. This capital project will improve the problems with erosion and surface condition of over 2,500 square metres of hard surface.

## 8. Learning and Participation

### 8.1 Schools

Throughout 2016 (January – December) the Palace has welcomed 2,021 pupils. The majority have come from schools in Haringey however numbers are increasing from the surrounding boroughs.

### 8.2 East Wing Activity Plan

Having now received formal sign-off from the Heritage Lottery Fund (HLF) the 3 year programme of activities will launch in January 2017. The programme of learning activities and events will help the Palace diversify our audiences and engage traditional non-users with the history of the Park and Palace. The Learning & Participation Team will triple its activity thereby building an audience for the opening of the East Wing in 2018. Throughout December and early January, a number of consultation meetings will be taking place to attract key partners such as the Haringey Music Service, A New Direction and RADA (Royal Academy of Dramatic Art) as well as local partners who can promote activities through their networks.

To deliver the 3 strands of the HLF Activity Plan (Schools, Skills & Training, Outreach & Community and Interpretation & Learning) the Palace is recruiting a full time Outreach Officer and part time Volunteer Co-ordinator. Both roles will close on the 22<sup>nd</sup> December with interviews planned for early January. It is hoped that both new members of the team will be in post by February or March 2017.

### 8.3 2017 Projects

A full programme of activities for 2017 has been timetabled, highlights from the first 2 months include:-

#### **Middlesex University**

The Core Learning programme of 6 schools workshops will continue with new workshops being developed and coming on stream later this year. To improve the quality and look of the schools resources and presentations the Learning & Participation team will be working with BA Graphic Design students who will be designing templates using the 150 years of Park and Palace history as inspiration. Students will be briefed on this project in January and will present their final designs in early February.

#### **Haringey MIND**

As part of the Outreach & Community strand of the Activity Plan the Palace will be working with Haringey MIND who provide information, advice and support to people affected by mental health conditions. Working with the Friends of the Park, 10 adults (and their carers) will be taking part in a nature walk in January exploring the different areas of the Park and the plants and animals that have made the 196 acre park their

home. Members of this group will also be taking over the 3 raised beds in the Grove to plant, water, weed and grow vegetables.

8.4 Wilmott Dixon Apprentices, Work Placement and Site visits

Included within the contract for the East Wing project are opportunities for young people to find out more about the construction industry through apprentices, interns and work placements. A meeting with the new Operations Manager and the Regional Community Engagement Manager from Willmott Dixon is being arranged to agree targets for 2017 and plan dates to offer local schools site visits and workshops.

8.5 Trading Company Engagement

The Learning & Participation department are looking to engage trading company clients with the HLF Activity Plan. Working with Meridienne Events, an activity trail is being created for the London Model Engineering Show in January. The worksheet will be given to all families visiting the show and will encourage children to look closely at the models on display and speak to the stall holders. An e-shot will be sent to all schools in Haringey in the first week of January promoting the show and activities for children.

Other Clients that the Learning & Participation programme will be looking to work with in 2017 include Tourism South East (Excursions), Upper Street Events (Knit & Stitch) and ICHF Events (Cake International).

**9. Legal Implications**

9.1 The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report, and has no comments.

**10. Financial Implications**

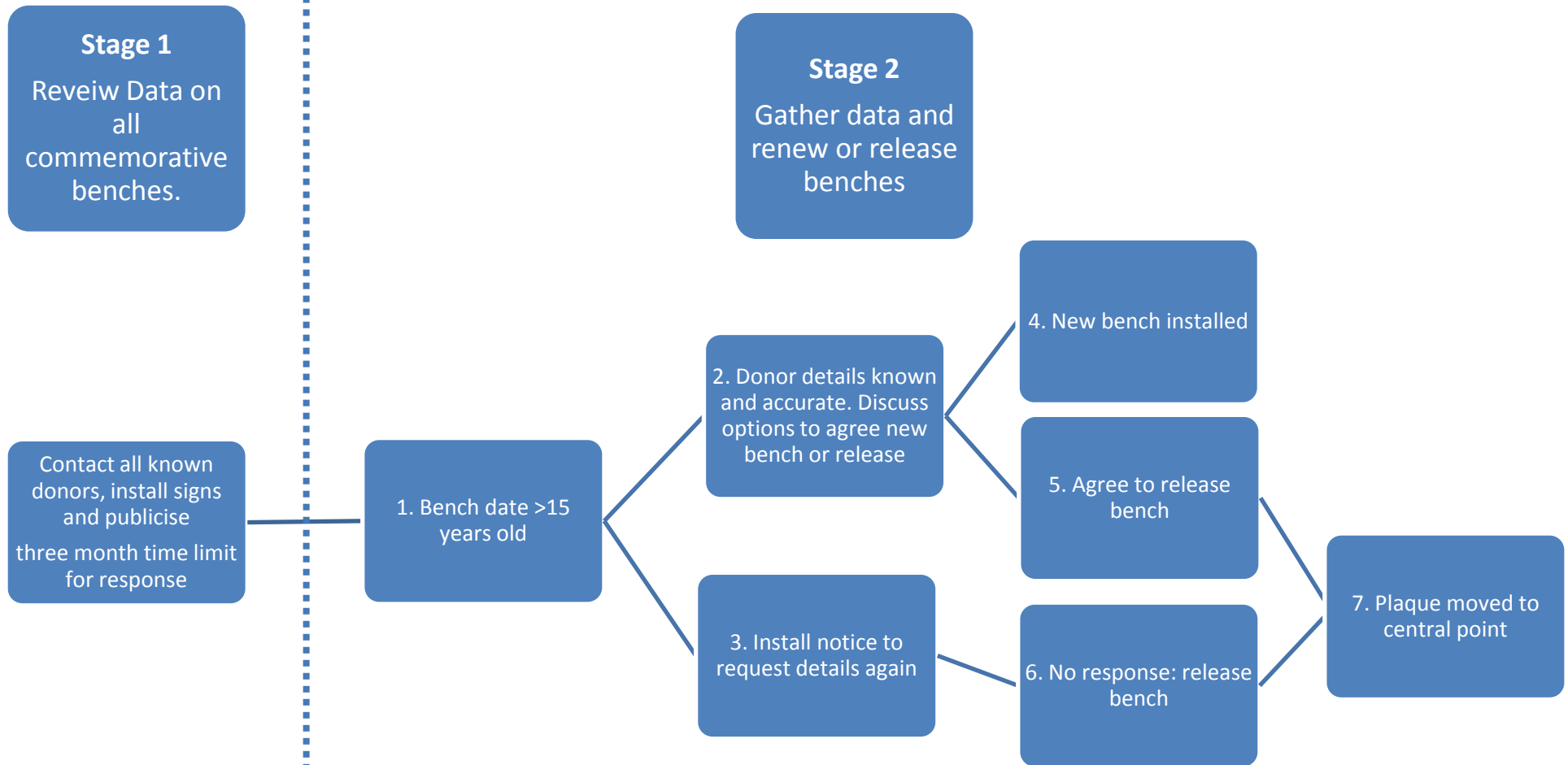
10.1 The Council's Chief Financial Officer has been consulted in the preparation of this report and notes references to potential delay in the East Wing Restoration Project.

**11. Use of Appendices**

Appendix 1 – Commemorative Benches decision flowchart



Alexandra Park – Commemorative Bench decision flow chart - 2016



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